Directions for assigning a test in Think Central

Login to your account. Click "assignments."

Account	Manage Classes		Search	for Resources		0 -0	E Browse
<i>my</i> Sm	artPlanner 🖻	Resources 🖻			Go Math		~
	\langle Thursday, Sep 10 2020 \rangle	Grade KG 1 2 3	4 5 6 At-Home	Learning Support			
	View your daily schedule here.						
	[☐ Set up mySmartPlanner	Getting Started Interactiv with Go Math Editio	e Student Mathematical m, GK Practices PD	Go Math! Student M Edition eBook, GK Vie	lath on the Spot deo Tutorial, GK-		
			Videos, GK-6		6		
		Assignments 🖻		Re	eports 🛛		-9
				Sco	ores Under 50%	50%-70%	Over 70%
			/	3rd	Grade Remote Ch. 3 2	020- 2021	

Choose the date range of assignments you want to view (current year) and then click on "administrator's assignments."

ue Date:	8 weeks (next 4 weeks and previous 4 weeks)	✓ Class:	20.21 class	×
om:	08/07/20	Subject:	All	~
c.	09/25/20	Student:	Entire Class	~
< l>		Program:	All	~
Show o	nly Automated Prescription capable tests	Show only	v tests	Find Clear

Find the test you want to assign and click "assign" next to that test.

Subject	Assignment	Proposed Due Date	Comments	Actions
Mathematics	3rd Ch. 3 PRACT	11/15/19	From Zeman:	Assign Delete
Mathematics	3rd Ch 3 Test 2019	12/06/19	From Zeman:	Assign Delete
Mathematics	3rd Ch. 4 test 201	01/03/20	From Zeman:	Assign Delete

Choose your class. It will look slightly different for you. It will name your class something similar to: 2020-2021 Fourth Grade Section

Assignment Details						
Assignment name: 3rd Ch. 3 PRACTICE 19-20	•					
Assign to students in one or more classes:	o students in one or more classes:					
Select All	Å					
20-21 class						
□ bcleary3						
bcleary3 - 2018-2019						
Intervention 2018						

Click "add all" to add all of your students from the left to the right side. Then choose the date you want the test to open as well as close. I usually leave it open a couple extra days after I think they will be finished in case of absences.

Available Students	Students in Assignment
Botts3, Leigh Huggins3, Henry Mouse3, Ralph S Quimby3, Ramona Spofford3, Otis	Add All >> Add > < Remove << Remove All
Assignment Settings	~
Available date: 09/10/20	Due date: 09/17/20
Times available: Any Time	From: AM ~ To: AM ~
Note : If the assignment is made to two or	nore classes and you want to restrict which students receive the assignment, then

Click save.

